



For Office Use	
LDP Representer No:	
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Powys Local Development Plan (LDP) 2011-2026

Matters Arising Changes Representation Form, September 2017

It is recommended that representations are made on this standard form. More copies are available at Powys Council offices and at local libraries where the **Schedule of Matters Arising Changes** is available for public inspection or online at www.powys.gov.uk/ldp

Please complete Sections 1 and 2 of this standard form; it only needs to be done once. For Section 3 you will need to use a **separate** form for each representation on each Matters Arising Change that you wish to make and attach it to sections 1 and 2.

Send your completed form to:

Powys LDP Team
Planning Policy
Powys County Council
The Gwalia,
Llandrindod Wells,
LD1 6AA

or via email to ldp@powys.gov.uk

Representations must be received by **5.00 pm, Monday 30th October 2017.**

Representations at this stage must **only relate to the Matters Arising Changes (MAC)**. It is not an opportunity to add to or make new comments on the Deposit LDP 2015, the Focussed Changes January 2016 or the Further Focussed Changes October 2016. Any such representations will be disregarded as they should have been made during the earlier stages of the Plan preparation. Duly made representations will be forwarded to the Inspector appointed to examine the soundness of the Plan for her consideration.

Group Representations

Where there are groups who share a common view on how they wish to see the LDP changed, it would be very helpful for the group to send a single representation which represents that view. (Repeating the same points numerous times will not add weight to the case being made). Groups should indicate how many people they represent and how the representation has been authorised. The group's representative should be clearly identified.

For Office Use	
Representation Ref. No:	
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Please note that information provided in Sections 2, 3 and 4 will be made publicly available. Personal information, as provided in Section 1, will be treated confidentially and will not be made publicly available)

SECTION 1: Personal Information – this section MUST be completed.

	Your Details	Agents Details (if applicable)
Name:		
Tel:		
Email:		
Signature:		
Date:		
Representer Number *:		

*You will have a Representer Number if you have made representations at previous stages of the LDP process or if you have requested to be included on the Council's LDP database. The Representer number will be clearly indicated on previous correspondence from the Council/Programme Officer. PLEASE QUOTE THIS NUMBER TO ASSIST THE COUNCIL IN IDENTIFYING YOU IF YOU ALREADY HAVE A NUMBER.

Privacy Statement

Personal Data will be processed in accordance with the Data Protection Act 1988. We will only use the information for the purpose of the LDP process.

By submitting a representation, the following personal information may be placed in the public domain including publication on the Powys County Council website: Your name, organisation / company, address, and your representation.

All personal telephone numbers and email addresses will be treated as confidential.

Powys County Council accepts the following responsibilities for personal information recorded:

1. The information will only be used for the agreed reason and will be looked after securely.
2. The information will only be kept for as long as needed or to comply with statutory requirements and will then be securely destroyed.
3. If the information has to be shared with other agencies initial consent will be gathered at this point and explicit (signed) consent will be obtained by the service / department concerned as soon as possible. Unless we are obliged by law to disclose the information.

Detailed guidance can be found on our webpages – search Freedom of Information - or from the Information Management Team.

For Office Use	
Representation Ref. No:	
Date received	

SECTION 2: Contact Details

	Your Details	Your Agent's Details (if applicable)
Name:		
Organisation/Company:		
Address:		
Postcode:		

From this point onwards please use a separate representation form for each Matters Arising Change you wish to make a comment on. All representations made will be available for the public to view.

SECTION 3: Commenting on the Matters Arising Changes:

3a: Which document are you commenting on:

Please tick one:

Schedule of Matters Arising Changes (September 2017) _____

Sustainability Appraisal Report (September 2017) _____

Environmental Report Addendum (Strategic Environmental Assessment) (September 2017) _____

Habitat Regulations Assessment Screening of Matters Arising Changes (September 2017) _____

3b: Which Matters Arising Change are you commenting on?

When making a comment or representation, it is important you tell us which Matters Arising Change you are commenting on.

Please remember to use **one form per change/representation:**

Which Matters Arising Change are you commenting on? (Please refer to MAC Schedule)					
Matters Arising Change reference number (e.g. MAC1)	Support	Object	If you are objecting to a MAC, please state which Test of Soundness you think that it fails.		
			Test 1	Test 2	Test 3
The Tests of Soundness					
Test 1	Does the plan fit? (i.e. is it clear that the LDP is consistent with other plans?)				

For Office Use	
Representation Ref. No:	
Date received	

Test 2	Is the plan appropriate? (i.e. is the plan appropriate for the area in the light of the evidence?)
Test 3	Will the plan deliver? (i.e. is it likely to be effective?)

Paragraph Number (Particularly if commenting on the Sustainability Appraisal, Strategic Environmental Assessment Addendum, or Habitat Regulations Assessment)

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3c: Your Comments

Please set out your comments below using additional sheets as necessary.

Explain why you object to or support the identified Matters Arising Change. Include any information, evidence and supporting information necessary to support your representation. This will help the Inspector to understand the issue you raise.

Please use the space below to set out your representation:

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For Office Use	
Representation Ref. No:	
Date received	

Outline what changes are needed to the Matters Arising Change to make the LDP sound:

I am enclosing further supporting information and material. Yes ____ No ____

SECTION 4: What Happens Next?

At this stage of the LDP process, you can only make comments in writing (these are called 'written representations'). It is for the Inspector to determine whether further Hearing Sessions are necessary as a result of the Matters Arising Changes consultation to more fully consider any issues raised. In the event that additional Hearing Sessions are arranged you should indicate on the form whether you would like to participate and speak at any future Hearing Session(s) if they are held. You should bear in mind that your written comments on this form will be given the same weight by the Inspector as those made verbally at any future Hearing Session(s).

All duly made representations received by the closing date will be forwarded directly to the Inspector for consideration. Please note that the Council will acknowledge all representations.

a) Do you want your comments to be considered by “written representations” or do you want to speak at any additional hearing sessions? (If requested by the Inspector)
(Please tick one of the following):

- i) I do not want to speak at a hearing session and am happy for my written comments to be considered by the Inspector. ____
- ii) I want to speak at a hearing session. ____

b) If you wish to speak, please confirm which part of your representation you wish to speak to the Inspector about and why you consider it to be necessary to speak at the Hearing Session.

For Office Use	
Representation Ref. No:	
Date received	

If you wish to speak (**if requested by the Inspector**), please indicate which language you would like to be heard in:

English _____ Welsh _____

**THANK YOU FOR YOUR COMMENTS ON THE SCHEDULE OF MATTERS ARISING
CHANGES**

Please remember to enclose any additional relevant documentation with this form.

Completed representation forms should be returned to:

BY POST – To The LDP Team, Planning Policy, Powys County Council, The Gwalia, Llandrindod Wells, Powys. LD1 6AA or,

BY EMAIL - to ldp@powys.gov.uk .

The closing date for representations is **5.00pm Monday 30th October 2017**. Representations received after this date will not be considered duly made.

Representations **on the Matters Arising Changes** submitted during this consultation period (**Tuesday 19th September – Monday 30th October 2017**) will be forwarded to the appointed Inspector.