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Highways, Transport & Recycling

Issue Date: 1<sup>st</sup> April 2019

Issue: 1.0

## Highway Charges

### Introduction

The general policy is to recover costs for activities undertaken at the request of external parties. The Local Authorities (Transport Charges) Regulations 1998 give powers to impose charges for a range of services covered in this document.

This document details charges for commonly requested items.

Charges for items not listed will be determined having regard to the charges set out in this document.

The description provides an indication of the scope of work to be completed.

Clarity on any item can be obtained from the delegated officers listed.

### Key Legislation

An indication of the key legislation is provided together with the appropriate section.

HA = Highways Act 1980

NRASWA = New Road and Street Works Act 1991

LD = Land Drainage Act 1991

FWMA = Flood & Water Management Act 2010

### Typical Minimum Notice Period

An indicative notice period is detailed within the schedule where appropriate. This period is set to enable the Council to undertake the necessary consultation and give adequate time to resolve any concerns that may be identified and prepare the necessary documentation.

The Council is aware that events outside the applicants control may mean that due notice cannot be given. The Council will endeavour to work with the applicant to process applications promptly in such circumstances.

Applicants are reminded that applications are not deemed as received until the appropriate fee (if any) has been received.

### Concessions

There are no standard concession rates. In exceptional circumstances requests will be considered by the delegated officer(s).

### Authorisation

Authority to authorise matters is set out in the Council Constitution. The Portfolio Holder has delegated responsibility to officers as set out below and in the schedule.

### Head of Highways, Transport & Recycling

Delegated to undertake any of the functions delegated to the officers below.

### Senior Manager Highways Technical Services and

### Senior Manager Highways Operations

Delegated to undertake any of the functions delegated to the officers below.

Delegated to approve changes in delegated officer titles within this document.

Delegated to authorise re-issue of this document to update guidance and improve clarity.

Delegated to set charges for items not listed in this document, such charges to be in line with charges for similar items within this document.

Delegated to agree concessions on charges.

### Officers delegated to authorise items marked "D" "L" "P" or "S" in the schedule

Design Manager

HGSS Manager

Network Manager

Traffic & Travel Manager

### Officers delegated to authorise items marked "D" in the schedule

Development Control Manager

### Officers delegated to authorise items marked "S" in the schedule

Street Works Manager

### Officers delegated to authorise items marked "L" in the schedule

Senior Land Drainage Officer

Land Drainage Officer

The Constitution requires that some items in the schedule are authorised by the relevant Committee or Officer as listed below:

ASC = Area (Shire) Committee

CL = Relevant Committee and/or Legal Officer (see Constitution for detail)

PTLRWC = Planning, Taxi Licensing and Rights of Way Committee

## Highway Charges

Category	Description	Key Legislation	Typical Minimum Notice Period	2019/2020 Charge (£)	Authorisation	Notes
Temporary Traffic Signals	2 way lights		1 week	Notification Only No Charge	P	Each period of installation
	3 / 4 way lights		6 weeks County 12 weeks Trunk	Notification Only No Charge	P	Each period of installation
Scaffolding	Consideration of an application to erect over a highway any scaffolding or other structure.	HA s169	1 week	£92	P	Initial consideration and first 2 weeks
	Consideration of an application to retain on or over a highway any scaffolding or other structure beyond initial 2 week period.	HA s169	1 week	£53	P	Each additional week or part thereof
Skips	Consideration of an application for permission to deposit a skip on any highway.	HA s139	1 week	£53	P	Initial consideration and first 2 weeks
	Consideration of an application for permission to retain a skip on any highway beyond initial 2 week period.	HA s139	1 week	£27	P	Each additional week or part thereof
Hoarding	Consideration of an application for consent to erect a hoarding or fence.	HA s172/s173	1 week	£92	P	Initial consideration and first 2 weeks
	Consideration of an application for consent to retain a hoarding or fence beyond initial 2 week period.	HA s172/s173	1 week	£53	P	Each additional week or part thereof
Seasonal Decorations, Banners & Bunting	Consideration of application to erect short term banners & decorations within or over a highway or street.	HA s178	2 weeks	£105	L	
Materials storage/ Working areas on the Highways	Consideration of an application for consent to temporarily deposit building materials rubbish or other things in a street that is maintainable at public expense.	HA s171	1 week	£92	S	Initial consideration and first 2 weeks
	Consideration of an application for consent to continue temporarily depositing building materials rubbish or other things in a street that is maintainable at public expense.	HA s171	1 week	£53	S	Each additional week or part thereof
Vehicle Access	Vehicle Access - Residential property verge and/or footway crossing. Authorisation of access and inspection of the works as required.	HA s184	1 month	£128	S	
	Vehicle Access - Commercial premises verge and/or footway crossing. Authorisation of access and inspection of the works as required.	HA s184	1 month	£259	S	
Private apparatus placed in the Highway	Single dwelling, non-commercial development and the like. New Connections up to 100 metres	NRASWA s50	1 month	£307	S	
	Multiple dwellings, commercial development and the like. New Connections up to 100 metres	NRASWA s50	1 month	£460	S	
	Repair, renewal or replacement of existing where no previous licence exists up to 100 metres.	NRASWA s50	1 month	£255	S	
	Repair, renewal or replacement of existing where licence already granted up to 100 metres.	NRASWA s50	1 month	£174	S	
	New connections, repair, renewal or replacement. Extra over for each additional 100 metres of excavation or part thereof.	NRASWA s50	1 month	£174	S	
Excavations in Streets	Authorisation for temporary excavations in streets such as foundations of adjacent walls, trial pits, etc.	HA s171	1 month	£256	S	Initial consideration and first 2 weeks
	Authorisation for time extension for temporary excavations in streets such as foundations of adjacent walls, trial pits, etc.	HA s171	1 month	£53	S	Each additional week or part thereof
	Structural calculations in connection with works in Highways or Streets Checking of submitted calculations in connection with applications for consents, authorisation, etc.	HA	1 month	Quote	P	
	Cellars under Streets Consideration for construction or control of openings to cellars etc. under the street. (Includes checking of submitted structural calculations)	HA s179/s180		£477	P	

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Category	Description	Key Legislation	Typical Minimum Notice Period	2019/2020 Charge (£)	Authorisation	Notes
Road Closures/ Traffic Regulation Order etc.	Temporary Traffic Regulation Orders (TTRO) and Temporary Traffic Regulation Notices (TTRN) for works in the highway		10 weeks	£989	P	
	TTRO & TTRN amendments to existing orders and notices			£315	P	Per amendment
	Temporary for single events on the highway		10 weeks	£474	P	First Event
	Temporary for repeat events on the highway within 6 months of last event.		10 weeks	£340	P	Repeat event (within 12 months)
	Traffic Regulation Order - Permanent		9 months	£3,090	CL	
	Stopping up of Highways	HA s116/s117	9 months	£3,090	PTLRWC	
Use of Council venue	Use of Council venue & associated services (Excluding Brecon Market Hall)		10 weeks	Specific quote	P	
	Use of Council owned or operated car park for event		10 weeks	Loss of average daily income plus £77.25 administration	P	Charges calculated on full day basis only
Brecon Market Hall	Basic hire per day or part thereof (0800 to midnight)		Subject to availability	£258	P	Price includes use of available trestles and table tops within Hall, the half stage which is semi-permanently in place and 200 chairs
	Basic hire per day or part thereof (0800 to midnight)- Charities or Voluntary groups			£206	P	
	Additional chairs, up to 900 maximum (per 100)			£15	P	
	Full stage			£155	P	
	Removal of furniture to allow maximum capacity			£773	P	
	Additional fee if Licenced bar to be operated			£77	P	
	Additional hours after midnight (per hour or part hour)			£77	P	
	Cultivation of or planting within the Highway and maintenance thereafter.	HA s142	3 months	£191	P	
	Furniture placed on highway, street, walkway etc. - Authorisation to place furniture or similar	HA s115	3 months	£191	P	
	Tourist Signing - Consideration of a request for tourist signing. Excluding cost of sign(s) and installation.			£118	P	
Cattle Grids	Consideration of application to install in a highway, assessment of contribution from the Council and Report to Committee.	HA s82	12 months	£580	ASC	
	Applicant's contribution towards the costs of installation and future maintenance.	HA s82		50% to 100% of cost	ASC	
List of Streets	View the record of highways maintainable at public expense at Headquarters.	HA s36	By appointment	No charge	P	
	A4 print for residents in relation to their property.	HA s36	2 weeks	No charge	P	
	Opinion in relation to the extent of County classified and unclassified highways. Desk-top study max site length 0.5km (excludes rights of way).	HA s36	6 weeks	£200	P	
	Opinion in relation to the extent of County classified and unclassified highways. Desk-top study & site visit max site length 0.5km (excludes rights of way).	HA s36	6 weeks	£400	P	
	Opinion in relation to the extent of County classified and unclassified highways. Desk-top study and/or site visit site length over 0.5km (excludes rights of way).	HA s36	variable	Quote	P	

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Category	Description	Key Legislation	Typical Minimum Notice Period	2019/2020 Charge (£)	Authorisation	Notes
Highway information	Supply of hard copy information e.g. road and traffic schemes information, report copies/extracts (incl. where distributed by email).			£28	P	Includes covering letter plus up to 5 no. A4 sheets. Additional sheets @ £0.45 each
	Accident data - standard report			£10	P	Per collision
	Traffic data - (existing) each individual type of report			£69	P	Per site per report type
	Traffic data - Location plan (each plan max A3 size)			£39	P	For collision or survey locations
	Traffic surveys - ATC including analysis & provision of data per site			£453	P	Excludes traffic management which will be quoted individually under "Works"
	Traffic surveys - ATC - each additional site within 5km radius			£216	P	Excludes traffic management which will be quoted individually under "Works"
	Publication - Technical Specification for Industrial and Residential Infrastructure			£55	D	
	Publication - Design Guide for Industrial and Residential Infrastructure			£39	D	
Development	Development Advice			£78	D	Per hour (minimum 1 hour)
	Section 38 Agreement - Vetting fee for review of proposals outside agreement.	HA s38		£973	CL	
	Section 38 Agreement - Minimum inspection / administration fee.	HA s38		the greater of 7% of bond or £3,430	CL	
	APC's and Section 38 Agreement Unit rate per linear metre for carriageway - width up to 5.5 metres.	HA s38		£863	CL	
	APC's and Section 38 Agreement Unit rate per linear metre for carriageway - width over 5.5 metres up to 7.3 metres.	HA s38		£1,007	CL	
	Site inspection - Over and above that covered by the agreement.	HA s38		£163	D	
	Agreements - Extension beyond the initial period.	HA s38		2.5% of bond per year or part thereof	CL	
	Surface Water Drainage - connection to highway drainage (per dwelling where existing system has capacity).	HA s219 to s225		£1,799	D	
	Soakaways - Commuted sum for future maintenance of soakaways to deal with highway drainage.			Specific calculation for each site	D	
	Non-standard construction materials - Commuted sum for future maintenance.			Specific calculation for each site	D	
	Checking structural proposals and calculations			Quote	D	
	Land Drainage - Ordinary Watercourse Consent	LDA FWMA		£50*	L	Charge set by Welsh Government. Charge valid October 2015. *Applicants should check for current price.
	Consultancy			Quote	P	
Attendance at site - following accidents or incidents of potential damage for traffic management, debris clearance, inspection, making safe, repairs etc. Works	HA s41/s130		At Cost	P		
			Quote	P		
Traffic Signs, Signals and Pa	Suspension of On-Street parking			£330		
	Temporary parking dispensation in exceptional circumstances			£15		Per vehicle per day. Maximum of 2 vehicles and limited to 5 days.
	Traffic signal switch off/on to allow temporary traffic management			£420		Covers initial application
	Traffic signal switch off/on to allow temporary traffic management - additional visits			£210		Per each additional visit
	H-Bar marking on the carriageway			£100		
	Advisory Disabled bay			Free		
	Provision of Design and Manufacture of Tourism signs			Quote		